

SPECIAL A G E N D A
Budget Workshop

LANDER COUNTY COMMISSIONERS MEETING
TOWN BOARD OF BATTLE MOUNTAIN & AUSTIN
BOARD OF COUNTY HIGHWAY COMMISSIONERS

March 17, 2016

LANDER COUNTY COURTHOUSE
COMMISSIONERS' CHAMBER
50 STATE ROUTE 305
BATTLE MOUNTAIN, NEVADA

Also Via Teleconference At

AUSTIN COURTHOUSE
COMMISSION OFFICE
122 MAIN STREET
AUSTIN, NEVADA

9:30 A.M. Call to Order
Pledge of Allegiance
A Moment of Silence
Lander County Commissioners will break for lunch from 12:00 p.m. to 1:15 p.m. Commissioner Reports on meetings, conferences and seminars attended.
Staff Reports on meetings, conferences and seminars attended.

Public Comment - For non-agendized items only. *Persons are invited to submit comments in writing and/or attend and make comments on any non-agenda item at the Board meeting if any, and discussion of those comments at the discretion of the Board. All public comment may be limited to three (3) minutes per person, again at the discretion of the Board. Reasonable restrictions may be placed on public comments based upon time, place and manner, but public comment based upon viewpoint may not be restricted.*

CONSENT AGENDA

All matters listed under the consent agenda are considered routine, and may be acted upon by the Board of County Commissioners with one action, without extensive discussion. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. Consent agenda materials are available at the Lander County Clerk's office for viewing and copies are available for a nominal charge.

*1. Approval of Agenda Notice, March 17, 2016

COMMISSIONERS

*1) Discussion and possible action on determining a course of action concerning Leighton Hall; and all other matters properly related thereto.

Public comment.

- * (2) Discussion for possible action regarding presentation of the FY 2016-2017 budget highlights. This meeting is the first public hearing on the FY 2016-2017 budgets. The Board of County Commissioners is required to hold budget hearings in accordance with NRS 354.569. The county offices, departments and boards will present and discuss their FY 2016-2017 budget proposals with the Board of County Commissioners during the budget workshops. The budget workshops may include the presentation, review and discussion of revenues, expenditures and transfers to and from county funds and specific funding requests including but not limited to additions or deletions to personnel, equipment, supplies and services used or received. The Board of County Commissioners may take action for approval of the proposed budget but all budgets are subject to final approval and action at the time final budgets are submitted; and all other matters properly related thereto.

TOPICS FOR DISCUSSION TODAY:

GRANT REQUESTS
DEPARTMENTAL INFORMATION & REQUESTS
CAPITAL OUTLAY REQUESTS BY DEPARTMENT
AIRPORT CAPITAL IMPROVEMENT
CCP PROJECTS
BUILDING AND EQUIPMENT

Public comment.

GRANT REQUESTS

- * (3) Discussion for possible action regarding submitted grant requests for:

***General Fund Grant Requests**

Austin Chamber of Commerce \$17,700.00;
Battle Mountain Chamber of Commerce \$32,000.00;
Conservation District \$23,175.00;
Lander County Conservation District \$50,000.00;
Town of Kingston \$4,550;
Town of Kingston Fire Company \$109,000.00;

***Battle Mountain Town Grant Requests**

Battle Mountain Chamber of Commerce (parade of lights) \$350.00;
Battle Mountain Family Resource Center \$25,000.00;
Lander County Historical Society \$56,800;
Gold County Grange (Lander County Fair) \$6,000.00;
Battle Mountain Assembly of God \$4,000.00;
Misc. Grants \$5,000.00

***Austin Town Grant Requests**

Austin Youth Center \$4,500.00;
Austin Medical Clinic \$6,600.00

and other matters properly related thereto.

Public comment.

DEPARTMENTAL INFORMATION AND REQUESTS

***(4) COMMISSION** -Discussion, no action required.

Salaries for the commissioners were increased at the rate of 3% per the decision of the Nevada Legislature. There are no increases to operations.

Public Comment

***(5) CLERK** - Discussion and possible action:

Overall budget was decreased by \$68,080 from prior year due to a possible reduction of a Court Clerk position. This reduction of staff has not been finalized and is awaiting an Order from the District Court Judge; and all other matters properly related thereto.

Public Comment

***(6) TREASURER** - Discussion and possible action:

- A) Requesting an increase of \$850.00 in operations for services and supplies. Needs decision made to Approve/Disapprove.
- B) Requesting funds to hire two (2) new part-time employees to be hired three (3) months prior to the retirement of two (2) current employees. This 3 month period would be for training. The additional cost for one (1) more part-time position is \$11,450.00. Needs decision made to Approve/Disapprove; and other matters properly related thereto.

Public comment.

***(7) ADMINISTRATION DEPARTMENT** - Discussion and possible action:

- A) Operations was decreased by \$65,500.
- B) Requesting the final phase of the Lander County re-organization to include abolishing the following positions: Road & Bridge North & South Foreman; Water & Sewer Department head; Safety Manager; Building Inspector, and to create the following positions: Civic Center Manager with a salary of \$40,000/per year plus

benefits, a part-time Civic Center Manager/Janitor with an hourly rate of \$13.00/per hour with no benefits, a Recreational Center Manager with a salary of \$40,000/per year plus benefits, an assistant Recreational Center Manager with a negotiated salary plus benefits, two full-time lifeguard positions at \$13.00/per hour plus benefits, and combine the Water/Sewer Secretary and Executive Director Secretary position at a salary of Executive Secretary II, to be negotiated plus benefits; and other matters properly related thereto.

Public Comment

***(8) ASSESSOR** - Discussion and possible action:

- A) The overall budget was decreased by \$56,290 from prior year due to the Mapping Coordinator position being removed.
- B) Requesting funds to move the part-time Deputy Assessor I from non-benefitted to a part-time benefitted position. Needs decision made to Approve/Disapprove.
- C) Requesting a \$4,000.00 increase for additional overtime. Needs decision made to Approve/Disapprove
- D) Requesting an increase of \$6,415 in operations for advertising, computer service (ADS), dues, subscriptions, and postage. Needs decision made to Approve/Disapprove; and other matters properly related thereto.

Public comment.

***(9) FINANCE** - Discussion, no action needed.

Operations was decreased by \$20,000.

Public Comment

***(10) BUILDING AND PLANNING** - Discussion, no action needed.

- A) Operations was decreased by \$19,000.
- B) Requesting \$1,000 for minor equipment - rollover. Needs decision made to Approve/Disapprove; and other matters properly related thereto.

Public Comment

- *(11) **BUILDING AND MAINTENANCE** - Discussion, no action required,

Overall budget was increased due to adding two (2) full-time janitors. Operations was decreased by \$25,000

Public Comment

- *(12) **RECORDER** - Discussion, no action required.

Reduced operations in the amount of \$2,500.00.

Public Comment

- *(13) **SHERIFF** - Discussion and possible action:

- A) Reduced operations in the amount of \$37,000.

DETENTIONS/JAIL

- A) Requesting \$6,000.00 for PSI Investigative fees, this line item has not previously been requested. Fees have been paid out of this line item since 2012. Needs decision made to Approve/Disapprove.

- B) Requesting \$6,500.00 for minor equipment, \$5,000.00 rollover from FY 2015-16 and \$1,500.00 for a computer workstation. Needs decision made to Approve/Disapprove.

ANIMAL CONTROL

- A) Requesting \$2,500.00 to continue with the feral cat program. Needs decision made to Approve/Disapprove; and other matters properly related thereto.

Public comment.

*(14) **AUSTIN FIRE DEPARTMENT** - Discussion, no action needed.

Reduced operations in the amount of \$16,800.

Public Comment

*(15) **AUSTIN AMBULANCE** - Discussion, no action needed.

Reduced operations in the amount of \$76,000.

Public Comment

*(16) **BATTLE MOUNTAIN FIRE DEPARTMENT** - Discussion and possible action:

A) Requesting an increase of \$6,000.00 in operations for utilities. Needs decision made to Approve/Disapprove; and other matters properly related thereto.

Public comment.

*(17) **BATTLE MOUNTAIN AMBULANCE** - Discussion, no action needed.

Reduced operations in the amount of \$268,000.

Public Comment

*(18) **DISTRICT ATTORNEY** - Discussion, no action needed.

Overall budget reduced by \$54,250 due to restructure of staff.

Public Comment

*(19) **ARGENTA JUSTICE COURT** - Discussion and possible action:

A) Requesting a salary increase of .72 cents/or 3% for the Court Administrator position;

B) Requesting a salary increase of \$1.44/or 8% for the Court Clerk I/II position;

C) Requesting a salary increase of \$2.52/or 15.6% for the Court Clerk I/II position;

D) Requesting an increase of \$13,120.00 in operations for Drug Court services.

A, B, C, & D all need decisions to be made to Approve/Disapprove; and other matters properly related thereto.

Public comment.

***(20) AUSTIN JUSTICE COURT** - Discussion, no action needed.

No changes.

Public Comment

***(21) PUBLIC WORKS** - Discussion and possible action:

- A) Request an increase of \$6,400.00 for overtime at Road & Bridge South. Needs decision made to Approve/Disapprove.
- B) Requesting funds to hire one (1) part-time employee to be hired five (5) months prior to the retirement of one (1) current employee. This five (5) month period would be for training. Needs decision made to Approve/Disapprove.
- C) Requesting an increase of \$600.00 in operations for utilities at the Battle Mountain Landfill. Needs decision made to Approve/Disapprove.
- D) Requesting an increase of \$130,300.00 in operations (\$120,000 for depreciation and \$10,000 for utilities) at the Battle Mountain Water Department. Needs decision made to Approve/Disapprove.
- E) Requesting an increase of \$5,000.00 for depreciation in the Battle Mountain Sewer Department. Needs decision made to Approve/Disapprove.
- F) Requesting an increase of \$13,675.00 in operations, (\$20,000 for the Battle Mountain Livestock Event Center and reduced \$6,425 in repair & maintenance .

Needs decision made to Approve/Disapprove.

G) Requesting an increase of \$63,000.00 in operations for the Lander County Convention Center in Battle Mountain (\$8,000 repair & maintenance, \$14,000 service & supplies, \$4,500 tele/fax, \$1,500 travel & training, \$35,000 utilities). Needs decision made to Approve/Disapprove.

H) Requesting \$100,000.00 for the kitchen/inventory at the Lander County Convention Center in Battle Mountain. Needs decision made to Approve/Disapprove; and other matters properly related thereto.

Public comment.

*(22) **INDIGENT HEALTH NURSE/SOCIAL SERVICES** - Discussion, no action needed.

No changes.

Public Comment

*(23) **STATE MEDICAL** - Discussion, no action needed.

No changes.

Public Comment

*(24) **AG EXTENSION** - Discussion, no action needed.

No changes.

Public Comment

*(25) **SENIOR CENTER (AGED SERVICES)** - Discussion and possible action:

A) Requesting \$23,500.00 for minor equipment, to be rolled over from the FY 2015-16. Needs decision made to Approve/Disapprove; and other matters properly related thereto.

B) Operations reduced by \$6,250 due to janitorial contract ending.

*Public comment.****(26) LANDFILL** - Discussion and possible action:

- A) Battle Mountain - operations increased by \$600.00 due to increase in utilities. Needs decision made to Approve/Disapprove.
- B) Austin - No changes; and all other matters properly related thereto.

*Public Comment****(27) AIRPORTS (BATTLE MOUNTAIN AND AUSTIN)** - Discussion and possible action:

- A) Austin airport is requesting an increase of \$1,375.00 in operations for the AWOS Contract. Needs decision made to Approve/Disapprove; and other matters properly related thereto.
- B) Battle Mountain Airport has no changes.

*Public comment.****(28) CULTURE AND RECREATION/CEMETERIES** - Discussion and possible action:

- A) Golf Course: Reduced operations in the amount of \$25,250.
- B) Parks: Requesting increase of \$13,675 in operations. (\$20,000. for Livestock Events Center, reduced R&M \$6,425).

A & B Needs decision made: to Approve/Disapprove.

- C) Pool: No changes.
- D) Civic Center: Requesting \$63,000. for operations. (R&M \$8,000.; service and supplies \$14,000.; tele/fax \$4,500.; travel and training \$1,500.; utilities \$35,000.)

E) Request \$100,000. for kitchen inventory.

D&E needs decision made, Approve/Disapprove and all other matters properly related thereto.

Public Comment

***(29) BATTLE MOUNTAIN WATER** - Discussion and possible action:

Requesting an increase of \$130,000 in operations. (\$120,000 for depreciation, \$10,000 utilities). Needs decision made Approve/Disapprove; and all other matters properly related thereto.

Public Comment

***(30) BATTLE MOUNTAIN SEWER** - Discussion and possible action:

Requesting an increase of \$5,000 for depreciation. Needs decision made Approve/Disapprove; and all other matters properly related thereto.

Public Comment

***(31) OTHER GENERAL EXPENSES** - Discussion and possible action:

A) Requesting an increase of \$156,000.00 for computer services due to an increase of ADS, new phone system, and fiber optics for the new administration building. Needs decision made to Approve/Disapprove; and other matters properly related thereto.

Public comment.

COMMISSIONERS

***(32)** Discussion for possible action regarding Capital Outlay requests by Department, and other matters properly related thereto.

Public comment.

- *(33) Discussion and possible action regarding Capital Construction projects for Fund 055, and other matters properly related thereto.

Public comment.

- *(34) Discussion and possible action to approve/disapprove Core Constructions proposal for the Guaranteed Maximum Price (GMP) for the Battle Mountain Recreation Phase 2-Recreational Center Project, and other matters properly related thereto.

Public comment.

- *(35) Discussion and possible action to approve/disapprove CORE Construction's proposal for the Guaranteed Maximum Price (GMP) and if approved, sign the owner/CMAR construction agreement for the Battle Mountain Recreation Phase 2-Recreation Center project in an amount not to exceed \$9,237,883.00 and all other matters properly related thereto.

OR

- *(35) Discussion and possible action to approve/disapprove CORE Construction's proposal for the Guaranteed Maximum Price (GMP) and if approved, sign the owner/CMAR construction agreement for the Battle Mountain Recreation Phase 2-Recreation Center project in an amount not to exceed \$9,825,195.00 and all other matters properly related thereto.

- *(36) Discussion and possible action to approve/disapprove CORE Construction's Notice To Proceed with the Battle Mountain Recreation Phase 2-Recreation Center project and all other matters properly related thereto.

- *(37) Discussion and possible action regarding Equipment and Building Fund 029, and other matters properly related thereto.

Public comment.

- *(38) Discussion and possible action regarding Airport Capital Improvement Fund 380, and other matters properly related thereto.

Public comment.

- *(39) Discussion and possible action regarding changes to the FY 2016-17 recommended annual budget as prepared by the Finance Director: Discussion for possible action regarding FY2016-2017 tentative annual budget to be submitted to the Nevada Department of Taxation and all other matters properly related thereto

Public comment.

Public Comment B For non-agendized items only. Persons are invited to submit comments in writing and/or attend and make comments on any non- agenda item at the Board meeting if any, and discussion of those comments at the discretion of the Board. All public comment may be limited to three (3) minutes per person, again at the discretion of the Board. Reasonable restrictions may be placed on public comments based upon time, place and manner, but public comment based upon viewpoint may not be restricted.

NOTE: PORTIONS OF THIS AGENDA MAY BE CONTINUED TO MARCH 18, 2016 AT 9:00 A.M. IF NECESSARY TO COMPLETE BUDGET WORKSHOPS.

NOTICE: The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015.

ADJOURN

*Denotes discussion/action item with information provided at the meeting. Action may be taken according to the ANevada Open Meeting Law Manual@ via a telephone conference call in which a quorum of the Board members is simultaneously linked to one another telephonically.

NOTE: TIMES ARE APPROXIMATE

This is the tentative schedule for the meeting. The Board reserves the right to take items out of order to accomplish business in the most efficient manner. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the County Clerk in writing at the Courthouse, 50 State Route 305, Battle Mountain, Nevada 89820, or call (775) 635-2885 at least one day in advance of the meeting.

NOTICE: Any member of the public that would like to request any supporting material from the meeting,

please contact Sadie Sullivan, Lander County Clerk, 50 State Route 305, Battle Mountain, Nevada 89820 (775) 635-5738.

AFFIDAVIT OF POSTING

State of Nevada)

)ss.

County of Lander)

Sadie Sullivan, Lander County Clerk of said Lander County, Nevada, being duly sworn, says, that on the 14th day of March 2016, she posted a notice, of which the attached is a copy, at the following places: 1) Battle Mountain Civic Center, 2) Battle Mountain Post Office, 3) Lander County Courthouse, 4) Swackhamer's Plaza Bulletin Board, 5) Kingston Community Hall Bulletin Board, and 6) Austin Courthouse in said Lander County, where proceedings are pending.

Sadie Sullivan

Sadie Sullivan, Lander County Clerk _____

Subscribed and sworn to before me this 14th day of March 2016.

WITNESS _____

Molly Gonzalez

Name of Agenda _____

Special Budget Workshop - Commissioners *Lander County*

Date of Meeting _____

March 17, 2016